



**TASK FORCE MEETING**

Conference Call

April 28, 2020

Minutes

**Call to order:** 1000 by Kuempel

**Welcome, Introductions**

**Members Present:** Task Force

Shanna Kuempel (CNT)	Dan Horton (VNC)	Jim Tomaselli (USFS)
David Gerboth (SND)	Ira Peshkin (KRN)	Grant Hubbell (BDC)
Cathy Johnson (OES)	Rob Capobianco (ORC)	Dan Horton (VNC)
Jon O'Brien (LFD)	Garrett Huff (STB)	Brook Spelman (Cal Fire)
Dean Zipperman (LFD)	Dave Brinsfield (BLM)	
Jason Serrano (BDC)	David Baldwin (SCR)	

**Members Not Present:** Task Force

Andrew Henning (SFM)

**Guests:**

Jim Johnstone (OES)

Shelley Dorsey (OES)

## Review March Minutes

- Review March and April Minutes at the May meeting.

## Welcome and Logistics – Kuempel

## Moment of Silence for Fallen Firefighters and Police Officers LODD:

Name	Agency/City & State	Date
Donny Lepper	Indianola Volunteer FD/Indianola, NE	02/27/2020
*Jason Worsdale	Central Bell County FD/Bell County, TX	03/04/2020
Jerome Guise	Mount Holly FD/Mount Holly, PA	03/09/2020
Ben Lauren	Forsyth Township FD/Forsyth, MI	03/14/2020
Zach Blakenship	Montcalm FD/Montcalm, WV	03/17/2020
**Israel “Nudge” Tolentino	New Jersey FD/New Jersey	03/31/2020
**Rick Johnson	Tullytown FD/Tullytown, PA	04/06/2020
**Syed Rahman	New York FD/New York	04/06/2020
**Mario Araujo	Chicago FD/Chicago, IL	04/08/2020
**Michael Field	Long Island FD/Long Island, NY	04/09/2020
**Franklin William	Detroit FD/Detroit, MI	04/09/2020
**James “Tank” Waters	Tyron FD/Tyron, NC	04/10/2020
**Kevin Leiva	Pompton Lake FD/Pompton, NJ	04/10/2020
**John Schoffstall	Terre Haute FD/Terre Haute, IN	04/12/2020
**Edwin Mungin	New York FD/New York	04/13/2020
**Gregory Hodge	New York FD/New York	04/13/2020
**Billy Birmingham	Kansas City FD/Kansas City, KS	04/14/2020
**Richard Campbell	Edison FD/Edison, NJ	04/16/2020
**Robert Shannon	Putnam County FD/Putnam County, NY	04/18/2020
**John Careccia	Woodbridge Township FD/Woodbridge, NJ	04/18/2020
**Andy Kuchar	Burlington FD/Burlington, KY	04/18/2020
**Dave Clark	Bay Head Fire Company/Bay Head, NJ	04/19/2020
**Marylou Armer	Santa Rosa PD/Santa Rosa, CA	03/31/2020
**Terrel Young	Riverside County SD/Riverside, CA	04/19/2020

## Agenda Review and Additions – Kuempel

- No additions.

## Review and Approval of February Draft Minutes - Kuempel

- Review and approve March and April minutes at next meeting.

## **Task Force Update – Kuempel/Johnstone**

- Task Force Report
  - Work being done and timelines to complete work .
  - Some items will be delayed.
  - Technical issues with BoD meeting in April.
  - Review of TF documents were approved
  - Discussion regarding Swiftwater modifications to staffing levels
- Board of Director's Meeting Update
  - MACS 441-1 posted on the website.
  - Good work on CIPS.
  - Question asked regarding the projected timeline for implementation?
  - Communication and briefings are important to resolve issues prior to submittal to the Ops Team and BoD before documents are presented.
  - Nothing should be put before the BoD that has not been fully vetted ahead of time.
  - Swiftwater everything was approved except an increase in staffing.
  - NIMS Coordination Sub-groups approved. Vacancies for alternates filled. Conference call in May to ensure intent of the group.
  - Quarterly Briefing approved. Only the Swiftwater staffing item removed. Completion by May 1 for distribution.
  - MACS 410-2 approved and posted on the website.

## **Cal OES Update - Johnstone**

- CFAA update
  - Senior group met last week.
  - To be completed and signed by May 1st deadline.
  - Next step, solid training needed for all local, state and federal agencies.
- Three open spots on Board of Director's
  - Conference will be held call this Friday.
  - Districts South, Districts North and Cities North positions should be filled.

## **MACS Video - Kuempel**

- Excellent work.
- The videos information may reach a completely new audience.
- Plan for distribution
- The video is currently with a contractor having captions added for ADA

compliance.

- To be added to the website within the next month next to FIRESCOPE video and on social media.
- Marshal to distribute to fire service.

#### **FOG ICS 420.1 2022 Revision - Johnson**

- Smartsheet and Word document emailed after meeting. Share with Specialist groups.
- Set up for track changes.
- Worked with Office of State Publishing last week to understand their process.
- Each group makes their own edits. Table of who is responsible for what in Smartsheet.
- Important to mirror NIMS guide as much as possible.
- Establish a schedule for the Task Force.
- Chapters and track changes back in Smartsheet by October 1, 2020.
- March 2021 ready for State printing. 35,000 ordered. January 1, 2022 for sale.

#### **Specialist Groups POW, Charters and Rosters - All**

- Reviewed at April meeting.
- Make sure they are in Smartsheet.
- Review in small groups. Follow the template.
- Highlight items to discuss in the May meeting.
- What to add, give or take something away are the key items to discuss prior to giving to Ops Team in June for approval.
- Outlined in a document and sent out next week.

#### **Resource Typing Rehab Unit – O'Brien**

- No status. Will work with Randy to see where they left off.
- Possible update at June Meeting.

#### **SART Checklist – Kuempel**

- Draft to look at in May.
- Has not been sent back to the Safety Group yet.
- Incorporate into the FOG revision.

#### **Standard Wildland Preplan Working Group – Capobianco**

- No report. Will schedule a conference call in the next couple of weeks.
- Will get the team going again.

#### **ICS 215C Contingency Form – Spelman**

- Update. Task Force Report (SS Line 56)
- Form redone. Names removed.
- Fillable pdf. Also available as a non-fill in form to send out. Available in Smartsheet.
- Box 11 is fixed.
- Currently used in Sacramento.
- Received survey feedback. Responses unknown.
- Presentation at October or November meeting.
- Ready for Ops in January.

### **Work to be Implemented**

#### **Specialist Group Reorganization – All**

- Rough draft sent out.
- Conclusion and summary need editing. Track changes.
- Would like feedback. Push out to Specialty Groups.
- Something to discuss in person at next meeting.
- Concerns with what the group will look like. Relevance.

### **New Business/Projects**

#### **Discussion of in person meetings San Francisco – All**

- Agency restrictions regarding traveling.
- Non-emergency travel orders differ with each department.
- Travel funding may be limited.
- Some conference calls and face to face when we have a full agenda with key issues.
- Departments utilizing more virtual meetings.
- Report to Johnstone with member and agency feedback by May 6.
- Meet every other month in person.
- Continue the conversation at the next meeting with solutions.
- Next meeting mid-May.

#### **EMS Specialist Group. Work on preventing infectious disease in Fire Camps – O'Brien**

- Updates received from Chief Black will be shared.
- Plan of Work:
  - Reach out to the entire group.
  - Centralize best practices documents.

- Long-term project. Chief Black working on delegating.
- Chief Johnstone to reach out to Chief Marshall regarding changes and direction.
- Expectations from the BoD.

#### **Predictive Services White Paper – Tomaselli**

- Conference call May 6 for discussion.
- Received letter of intent about a month ago.
- Positive feedback from Chair.
- No other update.

#### **TIER Incorporation into FIRESCOPE Documents – Johnstone**

- Present working group is Zipperman, O'Brien and Gardner.
- Work intended to be included in FOG revision.
- Johnstone willing to lead effort. Will reach out to the group.
- Review documents in order to give feedback. Put through the process from FOG revision up through the BoD.
- No other update.

#### **REMS Task Book, CICCIS Qualifications REML, REMH – All**

- Update (SS line 41)
- Conference call end of March.
- Filling of positions moving forward.

### **Specialist and Working Group Reports**

#### **Aviation**

- Will get status on aviation spreadsheet for statewide resources 2020.

#### **Communications**

- 441 approved.
- Three new channel loads.

#### **EMS**

- No report.

#### **EIT**

- Federal side moved over to Microsoft 365.
- Problems with Tech Connect being able to post on a separate site through the FIRESCOPE website.

- Request a conference call with Johnstone, OES EIT and Kirsten Allison
- What secondary options are available?
- NFIRS articles regarding Amoeba Mind Map. Quoted EIT.
- Working on COVID 19 processes throughout their departments.
- Questions asked about FIRESCOPE COVID 19 lessons learned or an after action report on each department's pros and cons. Can archive for future needs.
- Future agenda item.

### **HazMat**

- No report.

### **GIS**

- No report.

### **Safety**

- Refresher sessions email sent out. Available online. Share with agencies.
- Conference call on March 28.
- FOG revision. Trouble clarifying. Chapter 22 Mayday procedure. IWI portion, IRPG page 118. Relates to incident within an incident on scene IC. Continue using the title of the on scene IC or change it to something else. Identify a point of contact. Discussed at other meetings. Will look into solutions.
- Guidance for Infectious Disease protocol for decontamination. Assigned to EMS.
- Completed bio updates except for photos.

### **Technical Search & Rescue**

- Approval of all changing qualifications being put into the OSD. Draft is complete.

### **Predictive Services**

- No report.

### **High Rise**

- No report.

## REVIEW OF UPCOMING MEETINGS

### Task Force

June 9-10, 2020	San Francisco
July 21-22, 2020	Lake Arrowhead – Serrano
August 18-19, 2020	Dana Point – Capobianco
September 22-23, 2020	San Diego – Gerboth
October 20-21, 2020	Sacramento – Baldwin
November 17-18, 2020	Monterey – Peshkin
December 8-9, 2020	Ventura - Horton

### Board of Directors and Operations Team

June 11-12, 2020	Ops Team, San Francisco
July 8-9, 2020	Board of Directors, Orange County Fire Authority
October 7-8, 2020	Board of Directors, Anaheim Fire Department

**Roundtable – Kuempel**

**Meeting Adjourned at 1208**