STRIKE TEAM BRIEFING CHECKLIST

- **STL’s General Message and Incident Update**
  - Introduce self, STL Trainee, and identify “associate STL” (most experienced engine captain)
  - Provide brief overview of known incident information and assignment
  - Work ethic, professionalism, human relations expectations

- **Communications**
  - Identify cell phone numbers, travel and tactical radio frequencies
  - Determine radio designators for engines/captains, STL, and STL (T)
  - Radio traffic will be kept brief, professional, and to a minimum
  - Information will normally be exchanged up and down via Captains’ Meetings and chain of command. **Exception: immediate and/or unresolved safety issues**
  - Distribute portable radios/batteries if available/needed

- **Engine Readiness**
  - Full water tank
  - Rig for probable assignment*
  - Identify engines
    - Strike team designator in upper right corner of windshield with white shoe polish applicator
    - Engine designator/Captain’s name lower right corner of windshield

- **Safety**
  - Review known or probable incident hazards, emphasizing LCES
  - Engine protection line* & 100 gallon reserve rule
  - Identify EMS resources on team
  - Fire shelters in the cab, PPE donned*
  - Affirm crew evacuation signals and procedure (e.g. where to reform, PAR procedure)

- **Travel Procedures**
  - Response urgency, including appropriate use of code-3
  - Travel route, planned stops, reporting location
  - Keep formation tight; slowest engine in front, associate STL engine bringing up the rear
  - Advise when approaching quarter fuel during travel, at least half fuel at time of deployment
  - Fuel payment procedure

- **Operations**
  - Briefly review essential elements of anticipated tactics (e.g. structure protection, progressive hose lay, running attack), emphasizing water conservation and mobility
  - Identify members having special experience/qualifications, e.g. Hot Shot, sawyer, mechanic
  - Assignments will primarily be based on crew experience, capability, and readiness
  - No freelancing. Captains will advise me when their assignments are completed or if they are receiving conflicting orders from Division Supervisor, etc.
  - Staging means 3-minute **maximum** ready time, **all the time**
  - Accountability and behavior expectations during unassigned time
  - I’ll try to work with Staging and the Resource Unit to get us in the game, but no guarantees
  - All supply requisitions will go through the STL or designee
  - If anyone is unable to commit to this assignment for at least 7 days, advise as soon as possible.

- **Closing Comments/Questions**
  - * May postpone until approaching incident