



FIRESCOPE



Emerging Information Technologies Specialist Group CHARTER

MISSION STATEMENT

The mission of the FIRESCOPE Emerging Information Technologies Specialist group is to provide leadership and guidance in identifying, evaluating and promoting standards for current and emerging information technologies that enhance the safety and performance of the fire service and allied partners.

RESPONSIBILITIES

1. Develop, maintain and gain approval from the Task Force for a “Plan of Work” consistent with the group’s mission;
2. Collaborate with other members, appropriate stakeholders and subject matter experts on issues related to the “Plan of Work” to ensure integration of a broad range of ideas in the final product;
3. Develop and maintain FIRESCOPE documents and products specific to the “Plan of Work”;
4. Present a single document for each “Plan of Work” project representative of group consensus;
5. Maintain an awareness of current and future trends and technology consistent with the group’s mission;
6. Determine the potential for inter-agency cooperation and operational capabilities representative of the group’s mission;
7. Develop training, certification, and qualification requirements representative of the group’s mission and make recommendations for consistency and enhancement (as necessary);
8. Develop position manuals, task books and other documents for use in filling ICS positions related to the group’s mission (as necessary);
9. Review and revise documents and ICS structure related to group’s mission;
10. Maintain accurate confidential and non-confidential membership rosters for the group;
11. Report to the FIRESCOPE Task Force Liaison assigned to the group;
12. Complete other assignments as deemed appropriate by the Task Force.



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AD HOC GROUPS

Ad hoc groups may be established by the group when appropriate. Ad hoc group members shall be from the approved group roster.

MEMBERSHIP

Members will be representative of the California Fire Service and based on the issues identified in the "Plan of Work" and the subsequent level of technical expertise required to ensure statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:

- State agencies such as CAL FIRE, CAL EMA-Fire and Rescue Division;
- Federal agencies;
- Local agencies representative of the CAL EMA Mutual Aid Regions, cities, counties and rural areas.

Associate advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force.

The FIRESCOPE Task Force will provide a Liaison to the group. The Task Force Liaison will assure close coordination with other implementation efforts and the decision process.

OFFICERS

The only required officer of the FIRESCOPE Emerging Technologies Specialist Group is the position of chair. The group may select a vice-chair and secretary as necessary. All Officers must be active members of the group. Officers will be selected annually on a calendar year basis, January 1 to December 31.

The chair will be responsible for managing the group to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE decision process and providing status reports on the group's efforts to the designated FIRESCOPE Task Force Liaison.

MEETINGS

At least one meeting will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the group's "Plan of Work". Meetings will be held so they do not conflict with Task Force meetings.