



**TASK FORCE
Redding, CA
April 24-25, 2018**

Minutes

Tim Kelly (LFD)
Elizabeth Barrera (USFS)
Van Arroyo (DOI)
David Gerboth (SND)
Woody Enos (SBC)

Grant Hubbell (BDC)
Cathy Johnson (CalOES)
Jon O'Brien (LAC)
Shanna Kuempel (CNT)
Andrew Henning (STFM)

Sean Fraley (KRN)
David Barnett (SJS)
Jenn Ricci(CALFIRE)
Kyle Heggstrom(LNA)
Dan Horton (VNC)

Not Present:

Matt Levesque (ORC)

Guest: Jim Johnstone (CalOES), Curt Stanley (North OPS Deputy GACC Manager)

April 24th, 2018

- **Call to order: 0900 by Tim Kelly**
- **Reviewed April Minutes**

Welcome and Logistics (Johnson)

Moment of Silence:

Daryel Richard	Hollywood Fire Rescue & Beach Safety Dept. (Hollywood, FL)	March 9, 2018
M.V. Hudson	New London Volunteer Fire Dept. (New London, Texas)	March 10, 2018
Stacey Boulware	Cobb County Fire & Emergency Services (Marietta, Georgia)	March 12, 2018
Rodney D. Baker, Jr.	Madison Township-Kunkle Dept (Kunkle, Ohio)	March 16, 2018
Allen Headley	Plaquemines Parish Fire District No. 2 (Belle Chase, LA)	March 16, 2018
Zachary Anthony	York City Department of Fire/Rescue Services (York, Penn)	March 22, 2018
Michael R. Davidson	Fire Department City of New York (Brooklyn, New York)	March 22, 2018
Ivan Flanscha	York City Department of Fire/Rescue Services (York, Penn)	March 22, 2018
Larry Marusik	Ellinger Volunteer Fire Department (La Grange, Texas)	March 23, 2018
Tom Craig	Pratt Volunteer Fire Department (Pratt, West Virginia)	March 24, 2018
Michael Edwards	Pratt Volunteer Fire Department (Pratt, West Virginia)	March 24, 2018
Timothy w. Royce	Mapleton Fire Department (Mapleton, Minnesota)	March 30, 2018
Richard L. Garner Jr.	Madison Fire Department (Madison, Wisconsin)	April 1, 2018
Caleb Scott	North Richland Hills Fire Rescue (North Richland, Texas)	April 3, 2018
Bernard Olive	Baytown Fire Department (Baytown, Texas)	April 5, 2018
Richard L. Sales	Reynolds Volunteer Fire Department (Asheville, N. Carolina)	April 8, 2018

As well as all law enforcement officers killed in the line of duty throughout the United States

Agenda review and Additions (Kelly)

REMS PowerPoint presentation- Fraley

Review and Approval of the February Draft Minutes (Hubbell)

Reviewed and approved. Motion to approve Barrera and seconded by Henning

Task Force Update (Kelly)

- Ops Team Meeting (3/30/18); BoD Meeting (4/11/18); Letters of Appreciation
- Handed out and discussed briefing document that summarized both OPS &BoD meeting
- Discussion regarding strengthening FIRESCOPE relevancy

Cal OES Update (Johnson/Johnstone)

- Proposition resources- push from local government to legislatures to earmark funding (\$100 million) for that to occur. Still a work in progress, funding has not been voted on
- OES apparatus purchase discussion (\$25 million) 25 Type III and 75 Type VI engines
- National mutual aid system (NMAS) presentation made at BoD. Infrastructure behind it needs some work. CA would be a test state.

State Fire Training Update (Henning)

- Cadre season- working on FC3 course
- Chief Officer certification retires
- Fire investigation I and II retiring. Witness testimony course can be taken in lieu of expert testimony in court
- Fire Marshal retiring
- Firefighter I certification process changing. Task book needs to be completed and then State written test and skills exam needs to be taken at accredited academy
- Website ready to go live that will display state fire ID number and provide SFTID look-up tool

FOR ADDITIONAL INFORMATION REFER TO APPENDIX DOCUMENT “SFT REPORT”

STEAC Update (Barnett)

- DINS curriculum passed- will be fully approved in August 2018
- Line medic and line EMT- either position can qualify each other
- REMS and REMS-B- no task book at this time. No qualifications in ROSS and members will be sent out as tech spec. Members will be agency trained.
- CICC Engine Boss will require classroom S290, 215, 230, 231. Other track is to take G231 and be a SFT Company Officer.

Old Business/Projects:

ITSS-COML Position White Paper revision (Kuempel/Arroyo)

Revised draft in Dropbox. Several proposed changes were discussed amongst TF. Present to Ops Team June Meeting with final discussion in May. Suggestion was made to add an implementation guide as part of the White Paper.

Channel Limitations Statewide Group 3 Load White Paper revision (Kuempel/Arroyo)

White paper being revised to reflect Task Force directions. Present to Ops Team in June. MACS 441-1 revised draft completed and placed in DropBox “current work” folder. Implementation guide should be developed.

DINM/DINT Task Book Revision (Henning)

Discussed Implementation Plan. Currently at step #2 in implementation plan spreadsheet.

Bio White Paper and Template Update (All)

Discussed Implementation Plan. Have liaisons distribute to SG Chairs and ensure they get completed. TF Chair will ensure that TF members complete and Ops Team Chair will ensure that Ops team is complete. BoD Secretary will ensure that BoD is complete. Proposed due date is Jan 2019.

MACS 410-1 MACS Procedure Guide Revision (Johnstone)

Reviewed and Discussed Draft. Document sent out and several SME’s reviewed and provided input/proposed changes. All suggestions/changes should be sent using track changes feature in word prior to May TF meeting. Should be ready for June Ops meeting and then July BoD meeting. Cal Mac guide and Cal mobilization guide used as a reference for editing. No substantial changes were made to the process, it was more of an editing process to clean-up document.

CISM/Peer Support Working Group (Gerboth)

Feedback and recommendations made from several SME’s. First meeting set for Monday April 30th. Will discuss scope of work. Safety SG has shown some interest in managing project. CALFire has a process for CISM and a current working group already established. White Paper will be drafted with deadline of June 1st. State Fire Training is also looking at curriculum for CISM/Peer Support as well as cancer prevention.

CAD to CAD Interoperability White Paper (All)

Discussion amongst TF on how to manage project. Suggestion to use Comms and EIT SG SME's to develop white paper. Fraley has volunteered to lead project.

MACS Exercises Plan, MACS Orientation 209's (Kelly/Johnson/Johnstone)

Reviewed Exercise and handout packet for candidates.

Facilitators: 1) Woody Enos – Kyle Heggstrom; 2) Sean Fraley -Dave Gerboth; 3) Jenn Ricci – Shanna Kuempel; 4) Cathy Johnson-Dan Horton. 5) Kendall-Anthony Masovero

Document Implementation Checklist (Johnson/Barrera/Ricci)

Kelly updated changes based on input from Task Force. MACS 400-1 will provide more accountability for FIRESCOPE work being distributed. Document discussed by TF and several changes recommended. Concept of marketing and relevancy of FIRESCOPE should be considered in the distribution process. Barnett to incorporate suggestions into a revised document. TF member and SG members should be included in that distribution process.

Implementation plan is designed to be a cover sheet for all projects. Information on top of form is from the plan of work. Impact statement is designed to be communicated to all stakeholders. This will be approved by the BoD and get communicated in future announcements. Goal is to better track project's progress as well as summarize changes and impacts for Ops Team and BoD.

FIRESCOPE Polo Shirt Procurement Process Discussion (Levesque/Johnstone)

Polo Shirt White Paper. Incorporate HR language plus procurement process, vendor etc. Examples of shirts brought to meeting for review. Intent is to use one vendor and ordering security to prevent public at large from ordering. Might need to develop access code to restrict ordering for FIRESCOPE personnel only. Levesque to finish white paper. Johnstone to check on additional manufacturers like 5-11. Black, Blue or Grey colors were suggested.

400-2 Update (Kuempel)

Progress Update

SmartSheet Orientation (Johnson/Hubbell)

Henning is heaviest user of Smartsheet and will put DINS project on Smartsheet for training purposes. Each TF member will eventually have a Smartsheet created for one of their projects to enhance familiarity (Phase 2). Full implementation of Smartsheet is tentatively scheduled for Fall 2018 (Phase 3).

Standard Wildland Preplan (Ricci)

Vendor Approval – Template Use. Vendor has approved its use and it is not restricted. Discussion about changing the terminology to incident preplan to incorporate all hazard and design it accordingly. Some homeland security concerns about having a preplan available that shows target hazards, staging locations, etc. Suggestion to develop a simple form and a set of instructions for use. It is a risk assessment document. Make it a series 200 ICS form in the plans section. The decision on how to distribute/archive document is up to each agency.

ICS 010-1 Glossary of Terms (Fraley)

Fraley has document from Holly and will post it to DropBox. Zagaris has given direction to make sure that glossary of terms coincides with NIMS.

ICS Forms Review (Levesque/Gerboth)

New Business/Projects:

Review Specialist Groups POW, Charters and Rosters(All)

Postponed until May TF Meeting. If there are any changes to Chair, Vice-Chair, Secretary or TF Liaison those changes will be made immediately throughout the year.

FIRESCOPE Social Media Sites(Johnstone)

FIRESCOPE staff is very interested in assisting with project. FIRESCOPE facebook is now up and functioning. FIRESCOPE Twitter is also established. Recommendation to review and provide any input for improvement. Cal OES staff is also willing to assist with development and improvement of messaging. Working group will be formed to identify short and long term FIRESCOPE marketing strategies, leveraging the various social media platforms and communication avenues to ensure awareness and implementation by the California Fire Service.

REMS PowerPoint Presentation- (Fraley)

Reviewed presentation and discussion on where presentation should reside on FIRESCOPE website.

Specialist and Working Group Reports:

Aviation: (Enos/Fraley)

Next Meeting is June 27-28 in Orange County. Hoist guidelines should be completed at that meeting. UAS subcommittee formed.

Communications: (Arroyo/Kuempel)

Representative from Stockton added to SG. NIFC 1-6 not functional until re-programmed at the incident. Chief Zagaris is trying to get Nevada and Arizona to use NiFOG. First Net presentations are being made to Board of Supervisors on current and future functionality. Priority cell pre-emption is currently available with any vendor. Discussion on 2020 radio load and updates needed for FIREScope website. Discussion about adding Communications section Chief from SAFECOM group. TF Discussion about keeping ICS pure and not changing ICS to suit any specific agenda or need. Motorola 8000 radios have issue with programming. Next meeting is October 24-25 in San Diego. SAFECOM group will make a presentation in July.

Safety: (Fraley/Enos)

April 9th Meeting. Jeff Hughes from OFC gave behavior health and cancer awareness presentation. Roster, Charter, Plan of work all updated and added to Dropbox. Working on SART. Working on flagging tape white paper. Had a joint meeting with California Wildland Fire Coordinating Group/Safety and Risk Management. Want to get involved in social media, but being very deliberate and developing a subcommittee that develops a white paper on who posts and monitors sites. Next meeting in Lake Arrowhead on June 20-21.

EMS: (Barrera/O'Brien)

Barnett attended meeting in place of Barrera and O'Brien. All products done. Still missing a representative from Federal or State level. EMTF / EMPF? curriculum will go live when qualification guide is finished. June 28th next meeting in Lake Tahoe.

GIS: (Horton/Loomis)

Updated rosters, plan of work, charter all added to DropBox. Training for May 15-16 at McClellan will cover lessons learned including recent USAR and flooding incidents. Webinar option available. April 2-3 had a joint meeting with EIT. Suggestion to create a work flow that is not vendor specific and will serve as a guide for Caroline. GIS to produce a white paper on subject.

Predictive Services: (O'Brien/Ricci)

Meeting in May 9-10 at CalOES in Mather. Charter, Rosters, Plan of Work all updated and placed in DropBox.

Haz Mat: (Kuempel/Horton)

Chuck Tobias is new OES representative. Next meeting is June 18-19 in LA County at DelVal.

US&R: (Gerboth/Levesque)

Some changes in roster. Evaluating K-9 program. TFL requirements. Equipment standards and federal requirements. May 1st conference call is next meeting.

High Rise: (Levesque/Gerboth)

Next meeting in Santa Barbara County May 21-22nd.

EIT: (Ricci/Hubbell)

Joint meeting with GIS. Spoke with Caroline to get a better idea regarding the intent of SCOUT. Caroline gave some direction to both GIS and EIT group to create a SCOUT specific work flow. Decision was to come up with a data standard that can be shown to any vendor that wants to develop a situational awareness collaboration tool. Data standards and the need to share data became the main topic of conversation. The ability to consume and utilize data and then be able to share it is the intent of the white paper/project. Plan of work, charters, roster all updated and on DropBox. Discussion of augmented reality and use. Discussed social media and a blog format/sharing platform to discuss new products and highlight them and review. Concerns about being vendor specific regarding these reviewed or highlighted products. Also add a how to section to use these products.

Roundtable:

Meeting adjourned at 1700

April 25, 2018

Meeting called to order 08:00

MACS Exercise

Adjourned 1200 hrs.

UPCOMING MEETINGS:

Task Force

April 24-25	Redding (Johnson) North Ops MACS Exercise
May 15-16	Riverside (Ricci) South Ops MACS Exercise
June 12-13	San Francisco
July 17-18	San Bernardino (Hubbell)
August 14-15	Orange County (Levesque)
September 25-26	Monterey (Kuempel)

October 23-24 Cambria (Arroyo)

Future Board of Directors and Operations Team Meetings

June 14-15	Ops Team/Task Force, San Francisco
July 11	Board of Directors, Burbank
September 6	Ops Conference Call (1300hrs)
October 10	Board of Directors, Mather

Appendix: State Fire Training Report

SFT Report

FIRESCOPE Task Force April 24, 2018

A. Stay Engaged

- For new information see the Latest News section on our homepage:
<http://osfm.fire.ca.gov/training/training>
- Subscribe to SFT E-News:
<http://osfm.fire.ca.gov/subscription>

B. Retiring Certifications (Jan 2018)

- Chief Officer – certification retires 12/31/2018
- Fire Investigator I and II – courses and certification retires 12/31/2018
- Fire Marshal – certification retires 12/31/2019
- Training Instructor, Plans Examiner retired in December 2017.
- Fire Fighter I/II/Volunteer (2001) using red scantrons retired in December 2017.

C. Fire Fighter I Certification Update (Jan 2018)

- Now through December 31, 2018- applicants are required to complete Fire Fighter I training, task book, and experience (6 months / 12 months). No certification exam required. Application and required information must be postmarked to SFT on/before December 31, 2018.
- Certification exam requirement will be required for all applicants who apply starting January 2019
- IFSAC and Pro Board reciprocity and upgrade procedures have been implemented
- For additional Fire Fighter I information please see:
<http://osfm.fire.ca.gov/training/firefighter2013>

D. Fire Investigator Certification Update (Oct 2017)

- The new Fire Investigator curriculum was approved by the State Board of Fire Service in 2017. New certification will have one level to align with the NFPA professional qualification standards.
- Expert Witness requirement for the old Fire Investigator II (1988) can be met through the following courses:
 - i. CCAI- Expert Witness Testimony
 - ii. IAAI- Expert Witness Courtroom Testimony
 - iii. NFA- Interview Interrogation Techniques and Courtroom Testimony
- Please see the informational bulletin on SFT's website:
<http://osfm.fire.ca.gov/training/pdf/IB-FireInvestigatorII.pdf>

E. Instructor Certification vs. Instructor Registration (Oct 2017)

- Instructor Registration will continue in the same way through December 31, 2018
- Instructor Certification will be required beginning January 1, 2019
- Existing Registered Instructors and Instructors who apply for registration on/before December 31, 2018 will not be required to become certified.
- Please see the informational bulletin on SFT's website:
<http://osfm.fire.ca.gov/training/pdf/IB-InstructorChanges-2017.pdf>

F. Fire Marshal Curriculum and Certification (Feb 2018)

- New fire marshal curriculum and certification. Based off NFPA 1036, and is a standalone certification.
- 5 Core Courses focused on mission specific activities. (208 Hours)
- 4 Additional Courses (Chief Fire Officer 3A- MR Management, Instructor I, Stats and Regs, G290- Basic PIO Course.)
- Certification requires a task book to be completed, ICC Fire Inspector II, 5 years in a fire department, with one year as a Fire Marshal.
- Please see the SFT Fire Marshal Website:
<http://osfm.fire.ca.gov/training/FireMarshal>

G. New Curriculum (Feb 2018)

- Confined Space Awareness Curriculum (2017)- updated curriculum based off latest editions of NFPA 1006 at 1670.

- i. Old Confined Space Awareness (1995) retires on August 31, 2018
 - ii. New course can be taught starting March 1
- *Techniques of Evaluation, Group Dynamics and Problem Solving, and Employing Audiovisual Aids* are three new FSTEP courses that were based off the retired Fire Instructor 2 courses. These three new courses, or the retired Fire Instructor 2 courses, will be required to teach the new Instructor I and Instructor II courses.
- For these new FSTEP courses please see:
<http://osfm.fire.ca.gov/training/SFTCurriculum>

H. STEAC / SBFS

- Next STEAC Meeting- July 13, 2018
http://osfm.fire.ca.gov/advisorycommittees/advisorycommittees_steac
- Next SBFS Meeting- May 24, 2018
<http://osfm.fire.ca.gov/boardfireservices/boardfireservices>

I. Stay Engaged

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