



**TASK FORCE MEETING
Conference Call
November 30, 2018**

Minutes

Tim Kelly (LFD)
Grant Hubbell (BDC)
Cathy Johnson (CalOES)
David Barnett (SJS)
David Gerboth (SND)

Shanna Kuempel(CNT)
Sean Fraley (KRN)
Kyle Heggstrom(LNA)
Matt Levesque(ORC)

Woody Enos (SBC)
Jenn Ricci(CALFIRE)
Dan Horton (VNC)

Not Present: Van Arroyo (DOI), Andrew Henning(SFM), Jim Tomeselli (USFS), Jon O'Brien (LAC)

Guest: Jim Johnstone (CalOES), Les Matarazzi (DOI)

November 30th, 2018

- **Call to order: 1300 by Tim Kelly**
- **Facilitator: James Johnstone**
- **Note Taker: Grant Hubbell**
- **Timekeeper: Dave Barnett**

Old Business/Projects:

MACS 400-1 Document Control System ADA (Johnson)

- Revised in July 2018 to include more detailed language on White Papers, electronic distributions, etc.

- Johnson and staff recently added ADA compliance language to document
- Pages 9-12 were edited to give detail on proofing documents moving forward for ADA compliance
- Document will need to be submitted as a Word document with proper ADA compliance. Document once approved will be converted to PDF for posting to website and checked after conversion to ensure that it is ADA compliant
- Date and header for document will be updated. Several grammatical changes were suggested from the TF
- Document approved to move forward

MACS 405 Resource Status Form (Johnstone)

- Document went through a few minor changes with previous suggestions from TF
- Form was designed to be form fillable
- Document approved to move forward

MACS 400-2 Document and Forms Description Revision (Kuempel)

- Review of changes made to document
- Kuempel working on summary document for Ops Team that captures all changes made to document. Document will be ready prior to Ops Meeting
- Discussion regarding numbering on 420 and 240 and what number is most appropriate to keep
- Placeholder will be held for White Papers
- Question was raised if 400-2 revised numbering scheme is consistent with the MACS 400-1 document
- Question was raised if FIREScope ICS 200 series documents should be consistent with NWCG ICS documents. Example of ICS 220/221 document was given. Suggestion to list all forms and adopt in FIREScope document or at least list and state “available for future development”. Suggestion to list a disclaimer and general statement that “different versions of these forms could be utilized by various agencies”.
- Document approved to move forward with changes discussed

Fire-line Flagging Tape White Paper (Fraley)

- No contact with Don Reyes will probably result in White Paper not moving forward to Ops Team
- Should be done in order to submit to Ops team in January 2019

2018 Hoist Guidelines (Enos)

- Converted to ADA compliance

- Header needs to be updated to reflect current date
- Discussion regarding if links in document are functional. Could be due to ADA compliance regarding shortenting all hyperlinks. Some links are completely non functional.
- Several grammatical changes were also suggested
- Document will move forward with changes discussed

US&R White Paper Name Change to Technical Rescue (Gerboth)

- Gerboth received recent input from Chief Collins (OES Chief and US&R SG Member) that name should be Technical Rescue/US&R instead of just Technical Rescue. This was post Camp Fire Deployment. Concerned that US&R component could be lost and that is an important distinction of the Fire Service effort in working with Law Enforcement.
- Specialist Group meeting scheduled for next week and could be discussed further and will allow Gerboth to build consensus amongst group
- Industry accepted name is Technical Rescue and encapsualtes all disciplines of rescue including US&R. Consensus in TF is that it should just be: Technical Rescue
- Gerboth agrees that it should just be Technical Rescue because it is the new industry standard
- Suggestion to have US&R SG discuss further
- 400-2 document can be worked around regarding any changes
- TF consensus is that change should be “Technical Rescue” or if consensus can not be reached then alternate change to Technical Rescue/US&R should not be made and should just remain “US&R”
- Part of this process is to maintain relevancy for FIRESCOPE and this name change is what is happening in the industry including NFPA
- Item will be brought back to TF Meeting in December for further discussion

Channel 3 Load White Paper Survey (Kuempel)

- Suggested changes from TF were made to document
- March is suggested deadline that Survey Monkey data can be compiled with survey being sent out a month prior to that
- 441 is published in April
- Document will move forward

NIMS Job Titles/Position Qualifications and Resource Typing Definitions (Johnstone)

- TF asked to review

- Initial overview by Johnstone produced some concerns over several areas especially with staffing standards, ICS, and apparatus configuration that directly conflict with FIRESCOPE guidelines
- Feedback should be sent by December 11th. Information can be compiled during the next TF Meeting for submittal
- Question was raised if FIRESCOPE would have an opportunity to weigh in on the documents while they are being produced versus commenting on them after they are already completed
- NIMS does not have a governance structure. Suggestion was made to NIMS that a FIRESCOPE type structure be implemented

May 14-15, 2019 Riverside South Ops MACS Exercise (Ricci or replacement representative)

- Dates are still good

Polo Shirts Procurement Process Update (Johnstone/Levesque)

- New vendor selected- EmbroidMe
- Galls was not responsive to inquiries
- Other vendors were considered and then EmbroidMe was selected due to competitive price and ease of ordering. EmbroidMe also has a generous return policy
- Vendor is ready to accept orders once site is activated
- Ordering information will be sent to all levels of FIRESCOPE
- Question was raised if font size, color, style, etc. has been sent to vendor as a specification that can't be changed by customer. Johnstone will clarify with vendor that one specification only will be used
- Task Force to discuss finalizing specifications on Polo Shirts for vendor during December meeting. Johnstone will bring sample shirt to meeting for TF to look at.

Task Force Member Biography (All)

- Task Force was reminded to begin working on biographies and to remind their specialist groups to do the same. Deadline is January 2019. Jim stated several BoD and Ops Team members have completed theirs and Don has posted them to the current rosters. Task Force encouraged to look at the ones posted (Osby, Lorenzen, Baird and Fennessy).

Conference Call adjourned at 1430