



**TASK FORCE  
Pismo, CA  
January 23-24, 2018**

**Minutes**

Sean Fraley (KRN)	Tim Kelly (LFD)	Elizabeth Barrera (USFS)
Cathy Johnson (CalOES)	David Barnett (SJS)	Grant Hubbell (BDC)
Dan Horton (VNC)	Jon O'Brien (LAC)	Jenn Ricci (CALFIRE)
Andrew Henning (STF)	Ken Cruz (ORC)	Matt Levesque (ORC)
Woody Enos (SBC)	Shanna Kuempel (CNT)	David Gerboth (SND)

**Not Present:**

**Guest:** Jim Johnstone (CalOES)

**January 23, 2018**

**Call to order: 0900 by Sean Fraley**

**Welcome and Logistics (Enos)**

**Moment of Silence: (All)**

Cory Iverson, Cal Fire, San Diego, California  
Matthew Le Tourneau, Philadelphia Fire Department, Philadelphia, Pennsylvania  
John Randle, Wamego City Fire Department, Wamego, Kansas  
Jeffrey S. White, Oklahoma City Fire Department, Oklahoma City, Oklahoma  
Jason Garrett, Kansas City Fire Department, Kansas City, Kansas  
Frank Matagrano, New Milford Fire Department, New Milford, New Jersey  
Craig A. Maull, Haddon Fire Company #1, Haddonfield, New Jersey  
Jeffery A. Vollmer, Mayer Fire and Rescue Department, Mayer Minnesota  
Jeffrey A. Blackmer, Hamilton Township Volunteer Fire Company, Muncie, Indiana  
Dene Barber, Brazoria Fire Department, Brazoria, Texas  
David Jahnes, Nyack Fire Department Fire Patrol, Nyack, New York  
Robert A. Fitch, East Herkimer Fire Department, Herkimer, New York  
Stephen Frye, Montgomery Fire Department, Montgomery, Massachusetts  
Charles E. Patterson, Bowie Rural Volunteer Fire Department, Bowie Texas  
Jeffery Atkinson, Tallahassee Fire Department, Tallahassee, Florida  
Russel Alford, West Feliciana Parrish Fire Department #1, St. Francisville, Louisiana  
Officer Andrew J. Camilleri, Sr., California Highway Patrol

As well as all law enforcement officers killed in the line of duty throughout the United States

Officer elections delayed until the February meeting

### **Agenda review and Additions (Fraley)**

No additions

### **Review and Approval of the November Draft Minutes**

Chief Cruz motion to approve, Chief Barnett second the motion.

### **BoD Meeting Update**

Review of fires in state: Over 700,000 acres burned

CA has opted into First Net

CALFIRE report indicates that fires are increasing

SFM: 40% vacancy rate a year ago. 20% currently. Working on streamlining hiring process and establishing competitive wages.

USFS: 15,000 fires on national forest land this year. CA not the only state that had significant fires. Trump administration expects more timber production.

BLM: Budget flatline for next year

EMS: Presentation on Contra Costa model was done by Chief Hartwig  
Americare filed a lawsuit against 11-12 cities in Orange County and lost.

League of Cities passed a resolution to develop a strategy to take control of EMS.

Cal Chiefs has been contacted by several legislators for input on how the legislative branch can help.

CFAA meeting last week at McClellan. Audit will occur in February or March.

National Fire Academy- Tonya Hoover. Working on continuing strong relationship with state. Algorithm for applying and getting accepted to Academy. Looking for subject experts to teach at NFA. CA State Fire Training has established equivalencies established for several NFA classes. Important for each department to encourage their people to go and get training at NFA.

USFA inquiring if CA fire service is using Coffee Break Training.

Chief Vail gave CICCIS update: Difficulty sending Type III teams because members are on Type I and Type II Teams.

### **Task Force Update (Fraley)**

Chief Fraley spoke with Chief Webb at July meeting regarding a replacement for Chief Mike Lozano from SAC Metro. They have an individual in mind who will be back-up to STEAC and be ready to step in once Chief Barnett is ready to leave.

### **Cal OES Update (Johnson)**

Chief Vail is filling in for Chief Lorenzo Gillati who has retired.

Chief Zagaris retired as of December 30th but came back as RA on 31. Will stay on as RA until replaced.

Verizon AVL being placed on all equipment and staff vehicles.

Chief Johnson involved with Oct/Dec/Jan mobilization and they are having an AAR in Riverside to smooth out process. OES is aware of issues and payment methodology. Concept of Mission Tasking and ordering from SOC vs. GACC

Process of learning is continuing. MMA resources were transferred over to other agreements for payment and that is a good sign.

Incident Support Team Personnel are not fire/rescue personnel and were at the Montecito incident to help support the EOC.

Sheriff is the person who dictates the change from Search and Rescue to Search and Recovery

### **State Fire Training Update (Henning)**

A new supervisor and Deputy State Fire Marshal has been hired. In the process of flying two more positions.

Retiring certifications: Chief Officer, Fire Investigator I & II, Fire Marshal series, Training Instructor, Plan Examiner, FFI, FFII, Volunteer. Sept

FFI series will require written and skills exam Jan 1, 2018 in addition to classes, task books, experience, Chief letter, etc.

Allowing CCAI/IAAI/NFA courtroom testimony class to substitute for expert witness testimony need to meet requirements for FFII.

Registered Instructor vs Certified Instructor. Starting Jan 1, 2019 you must become a certified instructor to teach SFM classes (if you are applying to be a new instructor) any existing registered instructor will not need to meet requirements.

AH 330 approved. Next STEAC meeting April 13, can view all documents on the website.

SFT Fees will be increasing and new fees will be implemented.

**STEAC (Barnett)**

October meeting cancelled.

HAZ MAT FRO curriculum changing.

Incident safety awareness for hired vendors will be coming up for approval. Discussion on using this class for DINS/PIO/ETC... Classes in place of S-130.

Airport Driver/Operator class will be eliminated; ICS instructor's interim procedure – to teach per field managers guide you must be qualified one level above, but this is not in agreement in CICCIS. State procedures manual will come to agreement with field managers guide...not sure how it will look but it will be addressed and fixed.

CICCIS changes: eliminate reference to the pack test.

Water rescue classes (river/flood – everything but surf) (total of 7 classes) coming out and looking for cadres. Curriculum is in process.

S-219 motion came to form subcommittee to discuss the live fire component. Should it be a requirement of the class? The subcommittee (CAL FIRE, CICCIS, etc....) will come up with proposal for live fire requirement for S-234.

**Montecito Mud Slide Presentation: (Enos)**

Presented Power Point that covered Overview of Response and Lessons Learned

**Old Business/Projects:**

**ICS Forms Review (Cruz)**

No new information

**Standard Wildland Preplan (Ricci)**

On Hold for now. Nothing new.

GIS folks feel it is the time to get involved with SCOUT. Caroline Thomas will provide a SCOUT update presentation to the Ops Team on Thursday. Good opportunity for GIS and EIT to touch bases with Caroline. Common operating platform document -need to ensure Caroline has a copy and considers it with development of SCOUT.

### **DINS Task book Revision (Henning)**

Course plans for DINT/DINS. Working group has finalized course plans. Curriculum is there and ready. Task book is almost ready as well, but not in task book format. Teams have been mobilized 5 times in the last 4 months. Fireline requirements are not optional. Approach was to use all Hazard approach. Split qualification is difficult to manage in ROSS in regard to fireline qualified DINS/DINT and not fireline qualified. Are we comfortable sending out a DINS without fireline qualifications? Working group was tasked with following PIO3 model. Basic safety class for vendors might be the way to go. Some complaints that have come back from pilot course attendees that are currently operational was that course curriculum was too much of a review. Have option of adding recommended courses and training. Task book process can add safety related topics. Recommended made to change the wording on #2 on page #4 to: Other recommended/supplemental training. To make these classes a requirement in an all hazard world can establish a choke point for certification. Consensus: change wording to “additional recommended/supplemental training” on item #2 page 4 of DINS and DINT and add “State hired equipment course”. Both will be FSTEP courses. Get a clean copy of the Course Plan and Task Book by March (conference call) so we can present it to Ops Team and then get it to the April BOD for approval. Verbally introduce it on Thursday.

### **ICS 010-1 Glossary of Terms (Holly)**

No report

### **MACS 400-2 (Kuempel)**

A template for an OSD (Operations Systems Description) in dropbox to standardize the format and layout. The OSD is the general overview and the position description manual goes into more depth.

The numbering system is weird and tedious and no way to really modify it. 100 series completed and now moving onto 200 series. 300 series self-explanatory. 400 series will contain the most work. 500 series is ok and has limited files.

### **Dropbox Clean-up and Organization (Johnson)**

Good progress, files looking good and manageable.

### **ICS 225- (Barnett)**

NWCG is currently reworking ICS 225. CALFire is also working on a revision. Need to see what NWCG and CALFire do with their revisions. Is there a need for a California specific form that meets our needs? One recommended form from the Task Force might conflict too heavily with ICS 225 located within task books and qualification guides. Recommendation made to wait and see what NWCG and CALFire come up with and then evaluate with a potential to develop as a FIRESCOPE form.

### **MACS 410 Revisions (Johnson)**

Started this summer. Inconsistency in verbiage between Cal Mobilization Guide, CAL MACC Guide and MACS410-1 regarding PL and other areas. Goal is to clean up language before April BOD meeting and present in March OPS conference call.

### **Document Implementation Checklist (Johnson, Barrera, Ricci)**

Talked about getting a checklist of groups/entities that we want to be sure they are aware of new products and changes or things are approved. IMTS, ROSS, ECCSTs, Expanded, Dispatcher workshops, check FOG, CA MOB Guide, CALMAC Guide, MACS Guides/documents, check other documents (e.g. name changes, etc...). Can add to the 400-1 piece about document distribution and filing. Where will this live? A cover letter identifying who the document is intended for?

### **Bio White Paper and Template (Johnstone)**

Chief Kelly took it on and came up with additional verbiage. At November's meeting we discussed the appropriateness of personal information being included. Chair will get this from new members, send to Chief Johnstone and he'll get it posted. It'll be a link on the roster on the FIRESCOPE website. Documents will be shared tonight, review and come up with consensus tomorrow.

### **MACS Orientation 209's (Johnson)**

Not started yet. Waiting to get input from Ops about area command and how that fits into MACS process. Discuss on Thursday.

### **Smart Sheet Orientation (Johnson/Johnstone)**

Procurement has received the request, now we're awaiting approval for the training allocations.

### **NMAC Correspondence 2017-16 memo (Barrera)**

Glanced at paper. No major comments or issues identified.

### **New Business/Projects:**

#### **2018 Plan of Work (Fraley/All)**

Reviewed with minor edits by Task Force for presentation to OPS team.

## **S-223 (Cruz)**

Need to make sure numbering is correct. Some members of the ad-hoc group have expressed interest in creating the position manual and task book.

Plan to communicate REMS is to have Chief Zagaris send out to region chiefs announcing REMS is ready for this fire season. Chief Cruz will work on memo to go out statewide announcing changes.

Perhaps give the project to Chief Cruz's replacement to oversee. S-223-12.

## **NIMS Implementation Objectives (Fraley)**

Task Force reviewed document. Need clarification on exactly what our role is. Chief Johnstone will seek direction from Chief Zagaris.

**Meeting adjourned at 1730**

**January 24, 2018**

**Meeting called to order 08:00**

### **Liaison Reports**

#### **Aviation:** (Enos/Barrera)

Aviation specialist are working on the Hoist Guidelines.

Next meeting in Solvang March 7-8 2018 in Solvang

From Task Force new tasking to aviation specialist; add to plan of work typing and description of UAS.

#### **Communications:** (Loomis/Cruz)

Communications Specialist group is requesting that memo dated March 7th, 2016 regarding channel limitations be reconsidered. Language of including it within CFAA as a requirement was called into question. Potentially muddies the waters. Recommendation made that we support the specialist group consensus that a minimum of a 400 channel radio with a preference for a 500 channel radio be used without mandating that this language be included in CFAA revision. Also a recommendation to discuss with OPS. Long implementation period will need to utilize to make sure that each agency in the state can afford this change. Decision was made to discuss with Chief Zagaris and table for a month and then discuss again in February Task Force meeting with Communication Specialist Group Chair.

ITSS Memo- Movement of ITSS (CTSP) from Logistics to Plans. Review by Task Force. Question was raised if this change will affect the level of training that a COML will need. Recommendation to pose this question to CICCS.

**Safety:** (Holly/Enos)

Chief Fraley will be taking over as the liaison and will be attending the February 6-7 meeting. Struggling with the Ops team direction regarding SART, they are not sure exactly what they are supposed to be doing. They were given direction regarding change of the flagging paper but they have not met since then.

April 9<sup>th</sup> group will meet in San Diego, along with attending the 26<sup>th</sup> Risk Management Conference.

**EMS:** (Barnett/O'Brien)

December meeting was cancelled. Group will elect new chair in June; current chair Chief Zeller (VNC) is retiring.

A conference call is scheduled.

Priorities – review current training documents owned by FIREScope (most will be removed); don't foresee new courses coming out.

Once qualification guide for EMTP is issued they will follow up and make sure it is implemented.

How do we handle getting new members? If people express interest in joining, how does the group go about getting them?

Task Force Chair – bring resume, application, etc...to Task Force for approval and then take to group or vice versa.

June meeting scheduled in San Francisco

**GIS:** (Horton/Loomis)

January 2<sup>nd</sup> Chief Tom Gikas (LAFD) elected as chair.

Working on a preplan document with standards. Regular discussions surrounding SCOUT. A disconnect between FIREScope GIS specialists and SCOUT's implementation group. GIS specialist group wants to be more involved. Need chair or other rep from group to sit down with Caroline to get some face-to-face discussions.

Group is intending on conducting a 2-day instructional course at McClellan May 15-16th.

Course was coordinated by Lori Peltz USFS GIS who is no longer a GIS specialist member.

Group wants to move forward with continuing the course under the FIREScope name since USFS is not hosting anymore.

It is an update for GIS informational. No certificates issued or anything presented. Course is just a meeting to share information, new products and discuss issues.

USFS has not filled behind the person who used to host the class.

Need to get more information on the class and what they are presenting so it can be vetted through Task Force if FIREScope name will be on the product/class.

**Predictive Services:** (O'Brien/Ricci)



Met November 16<sup>th</sup> and 17<sup>th</sup>

Go 17 launched in March, it provided better data.

This summer there was 187 fill for IMET's

Due to the 187 fills this year looking at hiring more IMET.

South Ops hired a new analytic person for lightning.

Looking to get a person to handle just RAWs one person from North and South

Group worked on white paper for Smoke Management and IMET.

Updated their Plan of Work.

Several FBAT teams had been deployed this year to fires. Will be sending out a data paper regarding what they had gathered from incidents.

WIMS training will be held in March if anyone wants to attend let Chief Ricci know, so she can provide you the dates.

Next meeting May 9-10

**Haz Mat:** (Kuempel /Horton)

Cancelled the December meeting.

Elections, review rosters and plan of work to take place at our next meeting March 14-15<sup>th</sup> in Camarillo. Have not started on Mass Decon work. Chief Kuempel will not be able to attend, Chief Horton plans on attending.

**US&R:** (Gerboth/Kelly)

Next meeting February 6<sup>th</sup> at Station 89 LAFD. Last meeting was cancelled.

Discussion regarding hurricane deployment and SWTs and RTFs deployed. The make-up of the RTFs is up for discussion with regard to the ability to be utilized outside of the state since they do not match NIMS descriptions. AAR on Feb 12 in Camarillo for the RTFs and other agencies that participated in the mudslide response. Mud and debris flow response will be discussed as to the legitimacy or any modifications needed. There have been changes with regard to the JPA training for the USAR Task Forces and RTFs.

**High Rise:** (Kelly/Gerboth)

Last meeting only 3 members attended, not much took place.

Next meeting February 22-23 to be held in Sacramento. Will make sure all members has letter of support for 2018, elections will take place, review roster, charter, plan of work and look at updates for 2020 revision of FOG. Will address Rapid Ascent Team and OSD 120-1.

May need to replace Chief Talbot.

Polo-shirts have been made but not approved. White paper needs to be brought forward.

Primary liaison will need to be changed since Chief Kelly will be taking over as Task Force Chair.

**EIT:** (Ricci/Hubbell)

No Report

**Adjourned 1200 hrs.**

**Upcoming Meetings:**

**Task Force**

January 23-24	Pismo (Oaks)
February 20-21	San Diego (Gerboth)
March 20-21	Santa Cruz (Barnett)
April 24-25	Redding (Johnson)
May 15-16	Riverside (Ricci)
June 12-13	San Francisco

**Future Board of Directors and Operations Team Meetings**

January 25-26	Ops Team Meeting, Pismo
April 11	Board of Directors, Mather
July 11	Board of Directors, Burbank
October 10	Board of Directors, Mather