



**TASK FORCE
Murphys, CA
November 14-15, 2017**

Minutes

Sean Fraley (KRN)	Tim Kelly (LFD)	Elizabeth Barrera (USFS)
Cathy Johnson (CalOES)	David Barnett (SJS)	Grant Hubbell (BDC)
Dan Horton (VNC)	Jon O'Brien (LAC)	Jenn Ricci (CALFIRE)
Andrew Henning (STF)	Eric Holly (SFW)	Ken Cruz (ORC)
Woody Enos (SBC)	Shanna Kuempel (SNT)	David Gerboth (SND)
Jason Loomis (NPS)		

Not Present: Andrew Henning (STF), Woody Enos (SBC), Jon O'Brien (LAC), David Gerboth (SND) and Jason Loomis (DOI)

Guest: Jim Johnstone (CalOES), Matt Lebeck (ORC) Van Arroyo (DOI)

November 14, 2017

Call to order: 0900 by Sean Fraley

Reviewed September Minutes

Welcome and Logistics (Holly)

Moment of Silence: (All)

Matthew M. Deicher, Mosinee Fire Department, Mosinee, Wisconsin
Eric J. Balliet, Fort Wayne Fire Department, Fort Wayne, Indiana
Jason K. Hensley, Triple Community Fire Department Inc. Morgantown, North Carolina
Donald F. Manger, Presho Volunteer Fire Department, Presho, South Dakota
Steven R. Terry, Hernando County Fire Department, Brooksville, Florida
Garrett Paiz, Noel Fire Department, Noel, Missouri
Ronald W. Hinkle, Loch Sheldrake Fire Department, Loch Sheldrake, New York
Edward J. Freneski, Stanhope Hose Co. 1, Stanhope, New Jersey
Scott Compton, Greenfield Fire Department, Greenfield Indiana
Kendall Murphey, Montgomery Volunteer Fire Department, Montgomery Indiana

As well as all law enforcement officers killed in the line of duty throughout the United States

Agenda review and Additions (Fraley)

Under New Business add **IC 701**

Review and Approval of the September Draft Minutes

Chief Fraley approved, Chief Holly second the motion.

Task Force Update (Fraley)

Reminder to Task Force Liaisons. Any changes to your Specialist group rosters we need to notify the Chair of any changes.

Notification of REMS updated version- Tasking Chief Johnson, Chief Barrera, and Chief Ricci to implement a check list; items to be updated MOB Guide, ROSS business practice, ROSS newsletter, ROSS drills, IMT's, Dispatcher workshop, CWCG and REMS teams that are in ROSS.

Cal OES Update (Johnson)

Chief Jon Salvate from Region 2 assigned to Region 1. Chief Ken Hood assigned to Region 3 South. Pat Titus assigned to Region 3 North.

Chief Johnstone would like to add to the Task Force plan of work to update the MACS 410 to incorporate All Hazard.

The CALIFORNIA Statewide Multi agency document that is not a FIRESCOPE document. Would like to make it an All Hazard FIRESCOPE document.

Standardizing evacuation terms-Chief Johnstone taking task.

Fire Protection Action Guidelines needs to be revisited. Recommend to have Fire Protection refresher training similar to RT130.

Legal guidelines for Controlling Movement of People and Property during an Emergency.

State Fire Training Update (Henning)

Retiring Certifications:

Training Instructor –retires 12/31/2017

Plans Examiner –retires 12/31/2017

Fire Fighter I/II/Volunteer (2001) – certification retires 12/31/2017

Red Scantron / No Task Book

Chief Officer – certification retires 12/31/2018

Fire Investigator I and II – certification retires 12/31/2018

Fire Marshal –retires 12/31/2018

Fire Fighter I (2013)

Now through December 31, 2018

Training

Task Book

Occupational Experience (6 Months Full Time / 1 Year for Part Time or volunteer

On January 1, 2019

Training

Task Book

Occupational Experience (6 Months Full Time / 1 Year for Part Time or volunteer

Written Exam and Skills Exam through ALA/ARTP

Instructor Changes:

Instructor Registration remains unchanged through December 31, 2018

Instructor Courses:

Instructor I and Instructor II

Training Instructor 1A, Training Instructor 1B, and Instructor II

Fire Instructor 1A, Fire Instructor 1B, and Instructor II

Training Instructor 1A, 1B, and 1C

Fire Instructor 1A and 1B and Training Instructor 1C or Fire Instructor 2A

RIO

Ethics

New Requirements being implemented January 1, 2019

To instruct a Fire Fighter I or II Academy

Instructor I Certification (40 Hours / Task Book)

Ethics

To instruct FSTEP / CFSTES Courses

Instructor I Certification (40 Hours / Task Book)

Instructor II Certification (40 Hours / Task Book)

Ethics

RIO

Current Registered Instructors (applied for registration on/before December 31, 2018 or are already a Registered Instructor) maintain their Instructor status even though they may not be "Certified Instructors"

Current Registered Instructors (applied for registration on/before December 31, 2018 or are already a Registered Instructor) still can add additional courses to teach

To Teach Instructor I/II, you will be required to take the following FSTEP Courses:

Techniques of Evaluation

Group Dynamics and Problem Solving

Employing Audiovisual Aids

CFSTES Certification and Course Updates

Chief Fire Officer and *Company Officer* have been updated based on the 2016 edition of NFPA 1051 For Wildland Fire Officer. No changes to existing task books or course material.

Firefighter I will be updated based on the 2016 edition of NFPA 1051 for Wildland Fire Fighter. There is no anticipated changes that will occur to Task Books or course material.

Fire Inspector I and *Fire Inspector II* are in the process of being updated to the 2014 edition of NFPA 1031. There is no anticipated changes that will occur to Task Books or course material.

Community Risk Educator, Specialist, and Officer will be updated based on the 2015 edition of NFPA 1035. There will be changes to course materials and task books due modified and new JPRs.

New CFSTES/FSTEP Courses and Certification

Fire Investigator Course and Certification Update

Fire Investigator (2017)

New certification will have one level to align with the NFPA 1033 professional qualification standards.

Courses are now being offered

Fire Investigator 1 / Fire Investigator 2 (Old)

Courses and Certifications retire on December 31, 2018

Expert Witness requirement for Fire Investigator II can be met through the following courses:

CCAI- Expert Witness Testimony

IAAI- Expert Witness Courtroom Testimony

NFA- Interview Interrogation Techniques and Courtroom Testimony

Fire Marshal

Curriculum goes to STEAC in January 2018 and SBFS February 2018 for approval.

5 new Fire Marshal courses (totaling 106 hours)

Chief Fire Officer 3A, Instructor I, Statutes and Regulations, and G290 Basic Public Information Officer are required for Fire Marshal Certification.

FSTEP

Fire Service Labor/Management Relations – new course

AH-330 Strike Team/Task Force Leader – updated course

Incident Management of High Rise Fires – updated version of Fire Command 2C

Techniques of Evaluation – updated version of Fire Instructor 2A

Group Dynamics and Problem Solving – updated version of Fire Instructor 2B

Employing Audiovisual Aids – updated version of Fire Instructor 2C

Animal Technical Rescue (Awareness / Technician) – updated version of Large Animal Rescue

Curriculum Being Developed

Fire Apparatus Driver/Operator Airport
Water Rescue
Confined Space Awareness
Ethical Leadership in the Classroom
Fireline Safety for the Hired Vendor
Fire Mechanics
Water Rescue
Fire Control 3A/3B

Task Book Changes

Rank requirement changed to Position
Allow the use of simulations to meet Task Book JPRs that cannot be obtained through a department
See Information Bulletin

Old Business/Projects:

ICS Forms Review (Cruz)

No report

Standard Wildland Preplan (Ricci)

No update- the Wildland preplan will be intergraded into SCOUT.
SCOUT working on a web application and working on Incident search
Conducted administrator training- 25 other agency wanting to join.
Still in phase 2- full implementation will be a few years out.

DINS Task book Revision (Holly/Henning)

Task Force group reviewed DINS documents; Suggestion on page 7 DINS specifics are identified, no specifics identified with DINTs missing tasks 9-14.
Page 6 second paragraph needs editing. Make sure task book reflects all hazards.
Chief Holly will pass on all recommendations to working group.

ICS 010-1 Glossary of Terms (Holly)

Still in working progress, should have by December

MACS 400-2 (Kuempel)

Found a 2013 document in dropbox, goal is to work thru the 100 series.
Position Manual- stands alone for doers in one place and OSD- brief description for the commanders. Power point to show you what has been done.
OSD template- can review if good can move forward.

Dropbox Clean-up and Organization (Johnson)

Good progress.

ICS 225- (Barnett)

STEAC cancelled last month meeting. Moving forward with NWCG regarding ICS 225 form if applicable to fire service.

Wanting to make it a simple form and place a narrative.

Having all agency utilizing a consistent form, this is a goal.

Working with Chief Gerboth to draft a form and compare the two.

Working with Anna Dinkel and Daren from Federal side to help with NWCG.

MACS 410 Revisions (Johnson)

Chief Johnson requesting to revisit and update MACS 410 document to be consistent with MOB Guide, and the CAL MACS guide. Task assigned to Chief Johnson, Chief Barrera and Chief Johnstone.

Chief Ricci will send recommended changes that occurred this summer to Chief Johnstone.

Chief Johnstone should have recommendations out to TF group to review by December.

New Business/Projects:

S-219 Discussion (Fraley/ Barnett)

Live fire training- could not come to agreement to write a letter of support.

There is nothing for STEAC to act on. Chief Barnett will inform STEAC regarding Task Force decision.

Disconnect from S-219 and S-234- requirement for STEN. S-219 not a requirement for Engine Boss. Suggestion to mitigate Fire line check list.

Will update in January

Flagging Tape White Paper (Holly)

Task Force group reviewed the white paper guidelines for standardizing flagging tape.

Color of tape and what it means. Continue the uses.

Have a form to communicate on incidents – Add form to IAP, can be added to Safety Message.

Add 2 lines of instructions explaining the colors and what it means.

Stocking up incidents on the form.

MACS Orientation 209's (Johnson)

The importance of a good 209's. Provide 4 209's. Add IC call, conference call

Set up to for success.

Smart Sheet Orientation (Johnson)

Do not do a 30 day free trail. Must do a training, the license holder can give you rights.

Bio White Paper and Template (Johnstone)

Chairman from each group to collect and send to Chief Johnstone.

A link would be attached to your name from the roster.

Send your recommended changes BIO template to Drop Box prior to December meeting. Will discuss at December meeting.

IC 701

It looks good.

IS 907 FEMA

NFPA 3000 already have their SME's should be ready by 2019 or 2020.

Let's wait to see what the NFPA comes up with.

In training it all depends on how each agency follows and interprets the IC 700.

In the FOG it references the Red Book, IC 701, and OES Law Enforcement Guide for Emergency Operations.

Meeting adjourned at 1730

November 15, 2017

Meeting called to order 08:00

Liaison Reports

Aviation: (Enos/Barrera)

Reviewed and updated Plan of Work

New Chair elected Chuck MacFarland SND, Vice Chair elected Craig Covey

Hoist Guidelines should be ready by March 2018

Next meeting in Solvang March 7-8 2018

Communications: (Loomis/Cruz)

Meeting held Nov 1 and 2nd.

Shared BIO template and that the BOD meeting had been cancelled.

ITSS proposed where it should live. Collaborate with EIT group

Thanked the group for sharing the NMAC correspondences letter.

Chief Cruz informed group the NMAC correspondences letter should start with the BOD.

Group would like any frequency changes to get out early so the State can start to load in January.

Streamline to get OES frequency. What is the approval to get access to the OES frequencies?

Chief Zagaris is the approving official.

Safety: (Holly/Enos)

Conference call held October 24. Prepared for the December 4-5 and February 5-6 meeting in Pismo. Risk Management Conference to be held April 10-12 in San Diego
Will update group on Flagging and SART Blue Sheet.

EMS: (Barnett/O'Brien)

December 7th after EMS awards, EMTF/EMTP one or the other can qualify a paramedic, this will show up in the qualification guide. CICC qualification guide won't get approved until April.

GIS: (Horton/Loomis)

Submitted a review paper. Chief Fraley and Chief Horton spoke on getting approval to write a letter to NWCG and submit for more support from CALFIRE and FEDS to be in the GISS class. Next meeting November 28-30 in Camarillo

Predictive Services: (O'Brien/Ricci)

Next meeting November 16th. Group working on white paper for Smoke Management and IMET. Updating Plan of Work.
No date set for spring meeting.

Haz Mat: (Kuempel /Horton)

Haz-Mat member attended the EIT meeting regarding Common operating picture discussion. Vice Chair Jensen of the group had also presented a white paper to NFPA on the topic. Next meeting scheduled for December 5th and 6th in Ventura.
Will present the OSD draft and direction template.
Will create a draft Letter of Appreciation for Jeff Adney from Modesto Fire when approved. Electronic Copy of the Letterhead to the Drop Box. Working toward January Bod for Signatures.
RED BOOK: OES 2016 for Law Enforcement response to terrorism.

US&R: (Gerboth/Kelly)

Working on a white paper regarding how to deal with Mud Debris Flow.
Recommendation is to combine 2 groups to form Mud Debris Flow Task Force and how to order in ROSS?
Chief Johnson has written a paper on how to order, shared with US&R.
My recommendation is to order like REMS module. Manifest with qualifications.
US&R will hold off on whitepaper until after Chief Johnson makes presentation.
Next meeting December 1st in San Diego.

High Rise: (Kelly/Gerboth)

Met October 11- 12 we had 3 people attend. Announced Chief Gerboth is alternate Task Force liaison to High Rise specialist group. Hillside document now on website. Reviewed MACS 410-8 new member document.

Gave group FOG manual. Provided the Task Force updates; FOG app free, social media policy and updates regarding the BOD. Discussing elections for January meeting.

Next Task Force meeting will provide a white paper regarding polo shirt.

Discussed Plan of Work, OSD 120-1 and Rapid accent team.

EIT: (Ricci/Hubbell)

Met last week, new folks from several agency. Updated Roster and Plan of Work.

ITSS communicating with the COMMS group. Hopefully to complete white paper by next month. Come up with a social media policy what was appropriate or not when representing FIRESCOPE.

UAV's what the intent is. Working on a white paper looking into basically wildland and what data they can provide. Info data sharing.

Develop an hour presentation and present to Task Force/Ops in June.

Next meeting January 16-17

GLIP available on phone it is a web app, that has video sharing, create tasks and manage tasks.

STEAC: (Barnett)

All Hazard has been approved. One issue is who can teach. With NWCG standards instructor must have a higher qualification.

Animal rescue, confined space curriculum is being reviewed.

Next meeting in December.

Adjourned 1200 hrs.

Upcoming Meetings:

Task Force

November 14-15	Murphys (Holly)
December 12-13	Ventura (Horton)
January 23-24	Pismo (Oaks)
February 20-21	San Diego (Gerboth)
March 20-21	Half Moon Bay (Barnett)
April 17-18	Redding (Johnson)

Future Board of Directors and Operations Team Meetings

January 10	Board of Directors, Burbank
January 25-26	Ops Team Meeting, Pismo
April 11	Board of Directors, Mather
July 11	Board of Directors, Burbank
October 10	Board of Directors, Mather